

RECORD DOCUMENTS

PART ONE: GENERAL

1.1 Record Documents

- 1.1.1 As work progresses, Interior Contractor/Vendor shall record on one set of plans all changes and deviations from the contract drawings. Record final locations by scale to walls.
- 1.1.2 Interior Contractor/Vendor shall furnish at the time of request for final payment the above Record Documents and a letter advising that all work, except as noted on the Record Documents, is exactly as shown on the Contract Documents.

1.2 Maintenance Manuals and Instructions

- 1.2.1 The Interior Contractor/Vendor shall leave all items of furnishings and equipment in good operating condition and shall give written instructions regarding the care and operation of each item of furniture or equipment requiring such instruction. Such written instructions, including all manufacturers' brochures covering maintenance, shall be submitted to the Owner in a three-ring vinyl covered binder upon Project completion.
- 1.2.2 Where the above-described manuals and data are called for under separate sections, they shall be included in the manual described in this Article.
- 1.2.3 The Owner shall be given instructions, by trained personnel, in care, use, cleaning, maintenance and/or operation procedures for each item. This shall be done in accord with, and in addition to, the above manual.

1.3 Standards

- 1.3.1 Furnish certifications from manufacturers to the effect that products provided for this work comply with the referenced standards, codes, regulations and/or requirements specified.

END OF SECTION